

COLUMBIA GORGE LIONS
STERNWHEELER/PORTAGE DAYS FESTIVAL
 CASCADE LOCKS, OREGON
 JUNE 27TH-28TH-29TH, 2008

VENDOR REQUIREMENTS

1. Festival grounds will be open at 9:00 a.m. on Thursday, June 26 for setting up. All construction must be done and booths open for business by 12:00 p.m. (noon) on Friday, June 27.
2. Water is available but no hook-ups are allowed for any individual. We must share the water faucets.
3. There is a \$15.00 hook up fee for electricity. Specify below if needed.
4. No dogs or other animals are allowed to roam free on festival grounds.
5. Booths must remain open during festival hours which are :

June 27, Friday	Noon	to	900 pm.
June 28, Saturday	10:00 am	to	9:00 pm.
June 29, Sunday`	10:00 am	to	5:00 pm.
6. Vehicles must be parked in the designated vendor parking area. Remember, the farther away you park the closer a prospective customer can park.
7. Vendors are responsible for the daily clean up of their booth space.
8. Booths must be removed from the grounds by 8:00 pm on Sunday, June 29 unless prearranged.
9. Food vendors must have a copy of their food license or permit on hand.
10. RV parking is available at the Port of Cascade Locks campground on a first come-first served basis. Nightly fees are \$25.00 for a full hook-up and \$15.00 for no hook up.
11. Verify that all the items in your booth are appropriate for **ALL** age groups, including the very young. This is a family event. The Festival Committee reserves the right to disallow the sale of all inappropriate items.
12. All vendors must comply with all State laws and local ordinances and are subject to inspection by the State Fire Marshall. There is a \$25.00 fee, required by the State Fire Marshall, for an inspection by City Fire Chief, of propane tanks in use.
13. Vendors are expected to remain open until Festival closing time – 5:00 pm, Sunday, June 29.

LIABILITY

Although we take all precautions possible to protect and safeguard the exhibits, we cannot be responsible for loss, damage, or theft. Security will be provided Friday and Saturday night from 9:00 pm to 6:00 am. Vendors agree to hold harmless the Port of Cascade Locks, The City of Cascade Locks, and the Columbia Gorge Lions Club, together with their officers, elected officials and employees, from any liability of damage or bodily injury, which may arise from all causes or any kind related to vendors use of any City or Port property in connection with Sternwheeler/Portage Days event to be held June 26, 27, 28, and 29, 2008.

CONTACT

LION MARTENA PENNINGTON 541-374-2111 P.O BOX 522 CASCADE LOCKS, OR 97014 (1st)
 LION ROGERS WHEATLEY 541-374-8279 P.O.BOX 306 CASCADE LOCKS, OR 97014 (2nd)

*****THERE WILL BE A 10% DISCOUNT IF CONFIRMED BY APRIL 1, 2008*****

(Detach and Mail the Application)

VENDOR APPLICATION

Contact name _____ Phone Number _____

Address _____ City _____

State _____ Zip _____ e-mail _____ Web Site _____

Booth Name _____ Electrical Hook-up: Yes (\$15.00) No

Type of Booth: Food _____ Arts/Crafts _____ Commercial _____

Items to be sold or displayed _____

Size of Booth Space: 10 X 10 (\$55) 10 X 20 (\$80) Food (\$150.00)

Amount Enclosed \$ _____ (Checks Payable to The Columbia Gorge Lions Club)